



MAT - Privacy Policy

[The 2018 General Data Protection Regulation](#) protects the rights of individuals by making sure that any organisation that collects or holds information about living people does so in a way that is fair to those people.

The Maritime Archaeology Trust takes your privacy seriously and is committed to responsible handling of personal information

We need to handle personal information about you so that we can keep you informed about the activities of the Trust.

The Information we need to collect

The information we collect will include some or all of the following: title, name, postal address, email address, telephone contact details.

How we look after your information

When we ask for personal information we promise:

- to make sure you know why we need it
- to ask only for what we need, and not to collect too much or irrelevant information
- to protect it and make sure nobody has access to it who shouldn't
- to offer you the chance to opt out of all future communications from us
- to make sure we don't keep it longer than necessary; and
- not to share your personal information** with any external party for marketing or promotional purposes.

In return we ask you to:

- give us accurate information; and
- tell us as soon as possible if there are any changes, such as a new address.

This helps us keep your information reliable and up to date.

Access to the information we hold.

The information is held on a secure server and the database is password protected. The database is used by MAT staff and is periodically reviewed for accuracy. Should you wish to scrutinise the personal data that we hold for you, you may ask us for access.

Your rights

If you feel that your data has been misused or compromised in any way it is your right to make a complaint for investigation to the Information Commissioners Office.

<https://ioc.org.uk/>
0303 123 1113